

CHACKO ABRAHAM
3301 Pennsy Drive
Landover, Maryland 20785
202-285-9262
chackoabraham420@gmail.com

EDUCATION

2017 **George Washington University**, Washington, DC - *Doctor of Education in Educational Administration and Policy*
2005 **Towson University**, Rockville, MD - *Certification in Educational Administration and Supervision*
1996 **Temple University**, Philadelphia, PA - *Masters of Science in Elementary Education*
1994 **Temple University**, Philadelphia, PA - *Bachelors of Science in Elementary Education*

CERTIFICATION

Maryland Standard Professional Certification: Administrator 1 and Administrator II
Maryland Advanced Professional Teaching Certification: Grades 1-5
Pennsylvania Elementary Teaching Certification: Grades 1-6

PROFESSIONAL EXPERIENCE

Universidad de San Francisco de Quito, Quito, Ecuador 2016
Adjunct Professor

- Teaching qualitative data analysis to graduate students
- Assisted students to understand research design, methods, collection, summarize, and analyze data

Rock Creek Forest Elementary, Chevy Chase, MD 2009-2011
Teacher, Grade 1, Grade1/2 combination

- Serve as grade level team leader, providing professional support and guidance to colleagues.
- Implement progressive strategies to increase the literacy of students, including the use of a whole language and phonemic awareness approach, reading buddy system, reading incentive programs.
- Conduct assessments to determine students' prior knowledge and educational progress.
- Ensure safe, productive and challenging learning environment through effective classroom management and creative approaches to stimulate educational curiosity.
- Promote strong parental involvement through weekly newsletters and regular communication with parents.
- Developed age-appropriate lesson plans and directed classroom instruction in all subject areas.

Oakland Terrace Elementary, Silver Spring, MD 2006-2009
Assistant Principal

- Increased student achievement and targeted instruction to meet the needs of all learners by regularly analyzing student data and evaluating the instructional program, and recommending strategies for improvement.
- Provided targeted assistance to encourage the educational performance of all students, particularly under-performing and at-risk students, including leadership in identifying special education services and interventions, organizing extended learning opportunities, developing the discipline policy, and collaborating with families.
- Promoted parent outreach through, particularly for
- Promoted staff development by building professional learning communities and collaborative instructional teams, observing and providing constructive instructional feedback to teachers, and offering techniques for increased success.
- Responsible for selection and management of professional and building services staff, including preparation of job descriptions, interviews and evaluations of candidates, conflict resolution, and strengthening stakeholder ownership at all levels.
- Conducted Parent Outreach meetings to provide Spanish-speaking parents with strategies to reinforce the educational performance of their children

- Developed newsletters in Spanish to communicate instructional content and activities as a form of outreach to Latino parents

Oakland Terrace Elementary, Silver Spring, MD

2005-2006

Teacher, Grade 2

- Maintained excellent classroom management skills and an ability to keep students on task.
- Used behavior modification techniques as a motivator for improving conduct and encouraging participation.
- Integrated multiple teaching styles to intensify the range of learning.
- Supervised stimulating math learning centers utilizing various manipulatives.
- Taught guided reading lessons to model questioning, clarification, and problem solving techniques.
- Assisted with the formulation of Individual Education Programs, and generate quarterly report cards.
- Evaluated student progress and support recommendations for further student development

Rock Creek Forest Elementary, Chevy Chase, MD

2002-2005

Teacher, Grade 2

- Utilized multiple teaching methods that included visual, tactical, and auditory materials to reinforce or simplify complex concepts, such as Sand Letters that assist in letter recognition by feeling formations.
- Expanded the range of learning through whole class, individual, and small group instruction, cooperative education, and math, science, reading, art, and multi-sensory learning centers.
- Led integrated social studies/writing units that allowed students to bridge the gap between real world issues and course material through library and Internet research, interviews, and creative writing exercises.
- Challenged students to master basic math concepts through implementation of manipulative (food, squares of varying colors, sizes, shapes), graphing, and charting exercises that developed problem-solving skills.
- Integrated technology into the learning process with computer lab assignments using self-paced programs such as kidspiration, Math Blaster, and Word that develop students' cognitive abilities and basic computer/keyboarding skills.
- Communicated with parents to acknowledge superior work and areas of concern through weekly newsletters, and encouraged parent-volunteer assistance throughout the year.

Carol Morgan School, Santo Domingo, Dominican Republic

2000-2002

Teacher, Grades 2 and 3

- Provide an educational program for students in 2nd and 3rd grade
- Taught reading, language arts, social studies, mathematics, and science to students and utilize assigned curriculum.
- Provided planned learning experiences to motivate pupils and maximize time available for instruction
- Developed lesson plans and instructional materials and provides individualized and small group
- Instruction to adapt curriculum to the needs of each pupil
- Created a functional and attractive environment for learning through display, bulletin boards and interesting centers.

Boghossian Center, Guymri, Armenia

1999-2000

Teacher, Grades 3-12

- Taught students in grade levels from 3-12.
- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
- Prepare materials and classrooms for class activities.
- Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provide students with opportunities to observe, question, and investigate.
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.

Chillum Elementary, Hyattsville, MD

1996-1999

Teacher, Grades K, 2, and 4

- Developed and adapted lesson plans to meet differing abilities and social needs.
- Promoted understanding of and respect for different cultural / heritage backgrounds of students.
- Encouraged creative approach to problem-solving.
- Motivated and mentored students towards higher success and achievement.
- Worked with teaching assistant to create multisensory materials / experiences for Science learning center.
- Diagnosed individual strengths / needs and contribute to formulation of IEPs where necessary.
- Participated in afterschool enrichment program.
- Contributed to quarterly reports and participated in teacher / parent conferences.
- Taught elementary subjects, including Math, Reading and Writing, Social Studies, and Science.
- Employed multiple teaching styles to adapt to provide challenging lessons in supportive class setting.
- Reviewed and selected new textbooks.
- Managed Reading Buddy program - partnership between 2nd and 5th grade students.
- Advised library staff on appropriate book selection for supplementary reading program.
- Supervised playground activities as required.

COMPUTER SKILLS

Windows / Macintosh; MS Word, Excel and PowerPoint, Publisher; various educational software titles